

PRICE COUNTY 4-H MARKET ANIMAL PROJECT GROUP
Constitution

Article I. Name and Purpose

Section 1. The name of this organization shall be the Price County 4-H Market Animal Project Group.

Section 2. The purpose of this group shall be to:

- a. Support youth in their development of life skills through market animal projects, i.e., record keeping responsibility, teamwork, management, etc.
- b. Support a first-hand experience in production agriculture and further the interest of youth and their families.
- c. Engage youth in reaching meat industry standards by employing effective management practices.
- d. Help youth understand marketing and profitability through project work.
- e. Establish and carry out an annual educational program and service activities.
- f. Create our own policies of leadership and project standards.

Article II. Membership - anyone may be affiliated with this group. Discrimination on the basis of age, race, color, creed or religion, national origin, ancestry, sex, sexual orientation, marital or parental status, pregnancy, veterans' status, arrest or non-job program related conviction record or qualified disability is prohibited.

Section 1. Membership shall be open to all 4-H members of the Price County 4-H program.

- a. Members may participate if actively enrolled in the 4-H Beef, Sheep, Swine, Poultry, Goat or Rabbit Projects.
- b. Members must be at least in the third grade to participate and can remain involved one-year post high school.

Section 2. Adult membership and support.

- a. Volunteer leaders are expected to enroll annually as 4-H volunteers.
- b. Anyone with an interest in the market animal projects may give support to the project.
- c. Volunteers giving one on one help to youth, transporting youth or chaperoning youth other than their own family must be trained and certified through the 4-H Youth Protection process.

Section 3. Parents/guardian expectations for support include:

- a. Providing primary project support for their child.
- b. Supporting their child in carrying out all responsibilities of this project.
- c. Contributing to the conduct of activities and fundraising for the group as is deemed necessary by the group/committee.

Article III. 4-H Market Animal Committee

- Section 1. All youth, parents and leaders are considered committee members.
- Section 2. Executive Board shall make program decisions as deemed necessary and appropriate on behalf of the participants.
- a. Membership shall consist of six Adults and four 4-H Youth Directors (1 per large animal species and 1 for small animals).
 - b. Terms of 4-H Youth Directors are 1 year renewable annually. Terms of adults are 2 years staggered. Should someone be unable to complete their term the Chair will appoint a replacement until the next annual meeting.
 - c. Individual members may be nominated by the committee body or volunteer their service annually at the post-sale annual meeting. Election to the board shall be by ballot and simple majority of those present.
 - d. Once elected the board will determine officers within their group.
 - e. Minimum Required officers of the Executive Board shall be designated annually for Chair, Vice Chair, Secretary, and Treasurer.
 - f. Adult Board members shall be required to enroll as 4-H volunteers and have or be willing to complete volunteer certification.
- Section 3. The group has the following established sub-committees:
- a. Project Evaluation Committee
 - b. Educational Program Committee
 - c. Weigh In Committee
 - d. Communication Committee
 - e. Carcass Show Committee
- Section 4. Service on sub-committees is one year renewable except the Carcass Show Committee where a youth leader service is limited to 2 consecutive years unless no interest is shown by others. Selection will be done by drawing from a hat. Individuals may accept nomination by the committee body or volunteer their service. Both adult and youth leaders shall serve on committees.
- Section 5. Volunteers begin work for this group immediately following the planning meeting.

Article IV. Meetings

- Section 1. The committee as a whole meets three times a year for program planning/orientation/contracting, pre-sale planning and post-sale/annual meeting.
- Section 2. Other meetings by the committee, Executive Board or sub-committees shall be held as is deemed necessary.
- Section 3. Decisions shall be made at all meetings by discussion and consensus of a simple majority of those present.

Article V. Amendments

- Section 1. All amendments to governing documents, i.e. Constitution, By-laws and

Contracts shall be done by proposal at Post Sale/Annual Meeting. All amendments to governing documents, i.e. constitution and by-laws shall be voted for and approved at the orientation/contracting/program planning meeting.

Section 2. All changes to the constitution will take effect immediately after voting.

BYLAWS OF THE PRICE COUNTY 4-H MARKET ANIMAL GROUP

Article I. Duties of the Executive Committee

Section 1. See that all operations of the group are maintained and operate smoothly.

Section 2. Make decisions in the best interest of the committee as a whole when meeting with them is not possible.

Section 3. Chair - shall preside at all meetings of the group. Shall work closely with members, parents and leaders and the 4-H Youth Development Advisor in setting goals, objectives, and agendas. Co-signs approved financial transactions of the group.

Section 4. Vice Chair - shall assist the chair in orientation and planning sessions. Shall preside at meeting in absence of the chair.

Section 5. Secretary - shall keep minutes of all proceedings of the committee as a whole and Executive Committee. Posts a copy of the minutes with the Price County UW-Extension Office.

Section 6. Treasurer - shall collect and care for all finances of the group. Shall keep accurate records of transactions and present a financial report at committee meetings. Shall assist with an annual audit of records and submit an audited report to the Price County UW-Extension Office as part of the annual re-chartering by June 30 of each year.

Section 7. The Executive Committee is responsible for completing all requirements of re-chartering annually. This includes having representation at annual leader training and submitting the re-chartering packet by November 1 of each year.

Article II. Contract

Section 1. All standards of group participation are identified in the project contract.

Section 2. Each participant is expected to sign an intent of participation by November orientation each year; first time 4-H members must sign intent by April 1.

Section 3. The contract is reviewed and revisions proposed at the post sale/annual meeting.

Section 4. Contract amendments shall be voted on and approved by the members at the post sale/annual meeting.

a. All contract amendments shall be voted on and approved by all members at the post sale/annual meeting.

Article III. Dissolution Policy - Funds raised or assets accrued by this group in the name of 4-H are subject to appropriate public accountability procedures (Wisconsin 4-H Policy).

Section 1. Upon dissolution, the group shall turn its assets over to the Price County 4-H Leaders' Association or the Price County UW-Extension Office to be used for 4-H youth development programs.

Article IV. Role of the 4-H Youth Development Educator – acts as advisor to the committee and Executive Board.

Section 1. Supports program by communicating research-based information relative to beef, swine, sheep, rabbit and poultry projects. Seeks to provide educational resources when available.

Section 2. Keeps participants informed of State of Wisconsin 4-H policies as they apply to the program and gives guidance toward issues of safety, and liability. Provides Youth Protection training, and certification for adult volunteers.

Section 3. Assists with compliance of the contract as outlined.

Section 4. Promotes development of leadership and life skills in all who participate in the program.

Adopted – 9/16/99

Revised – 11/7/2023