



November/December 2025

Editor: Julie Diepenbrock — Production: Nancy Olson & Kelly Phillips

## Happy Holiday Season 4-H Families,

Thanks to all of our 4-H youth members and adult volunteers who made the 24-25 4-H year a great one in Price County with lots of activities, learning, and growth. We are working hard to create new, fun, engaging learning activities for a meaningful 4-H experience in the 2025-26 4-H year.

While 4-H Enrollment was encouraged by Nov 1, it is not too late to enroll! 4-H is open enrollment which means people can enroll throughout the year. However, it helps our clubs and our office to know who is going to be involved. Last year we ended the 4-H year with 118 4-H youth members in Price County and 31 adult volunteers. Currently, we are at 58 4-H youth members and 22 adult volunteers (6 more volunteers once they complete the trainings and/or background check). If you haven't enrolled yet, please do so. Let's keep

Adult volunteers, we need your help to provide project meetings for our youth to help them learn. We will soon be sending out information about how many youth are enrolled in each project. Please register to be a 4-H volunteer and be thinking about how you can share your skills with our youth.

Julie Diepenbrock  
4-H Program Educator



## Beginning the New 4-H Year

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4-H Youth and Volunteers should continue to enroll through 4-H Online. We currently have 58 youth and 22 volunteers enrolled for the 2025-26 4-H year. October 6-11 was National 4-H week - Most clubs elected their new officers for the 2025-2026 4-H year and plan for the year including: service, education, fundraising and fun. Planning and organizing is a great life skill that 4-H members learn during these meetings.

### **Enrollment Deadlines:**

**There's still time**—Deadline for 4-H re-enrollments. Youth who have been absent/inactive for more than 12 months are considered a new member upon joining 4-H again.

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### **Got a Big Idea for Community Service?**

Is your 4-H Club dreaming up a project that could make a real impact—but needs a little financial boost to make it happen?

The **Price County 4-H Adult Leaders** are excited to offer a **Community Service Mini Grant** ranging from **\$200 to \$500** to help bring your club's vision to life!

Just fill out a short application

Then get ready to snap some photos  
✔ and share the awesome work your club accomplishes!

Let's make a difference—**together.**



[tinyurl.com/ServiceGrantApp](https://tinyurl.com/ServiceGrantApp)



**Community  
Service**



# Beginning the New 4-H Year



**Current Members:** If you have not yet re-enrolled families can still go in and start re-enrolling. The system processing shouldn't take much time at all.

Returning members and leaders: we suggest logging in as soon as possible to re-enroll so you don't forget. When you log in to re-enroll, follow these steps:

- **Update your contact information if anything has changed**
- **Update project areas (delete old or add new)**
- **Review and confirm the waivers and agreements**
- **Update your health information.**

Once you have completely updated your profile, click submit. If you need assistance with enrollment or access to internet, you can stop by the Extension Office during office hours, but remember to bring your 4HOnline password.

It is imperative that members enroll or re-enroll As Soon As Possible. These deadlines are set by the State Office for grant reporting information. Please make sure to give yourself enough time to complete your enrollment so we can have a great 2025-26 4-H Year!

**New members:** To enroll in 4-H for the first time, please go to **v2.4honline.com** and create a family profile. It is suggested that you also visit or contact the Extension Office to learn more about 4-H, and/or go to **price.extension.wisc.edu** and look under the 4-H tab to view helpful information for new members, including choosing a club.



HEAD



HEART



HANDS



HEALTH



### 4-H is a Family Program

4-H members need the support and encouragement of their family. Parents and other family members can contribute in many ways to the 4-H program.

They may help members:

- Determine project goals
- Obtain necessary project supplies
- Carry out work at home
- Maintain records
- Evaluate project work
- Attend club meetings
- Participate in countywide events
- Choose to become a 4-H volunteer



Some helpful advice from 4-H families to new 4-H families:

- Read the Price County 4-H Newsletter and 4-H Email Blasts
- Follow Price County 4-H on Facebook
- Be on time for important 4-H deadlines
- Bring your family calendar to your 4-H meeting
- Take lots of pictures of your children during 4-H activities
- If you have questions, reach out to your club leader, other 4-H families, or the county 4-H Educator

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### 4-H Terminology

**4-H Educator**—4-H staff that manages the county 4-H program and provides outreach programming to non 4-H youth.

**4-H Year**—October to September

**Cloverbud**—4-H member in grades K-2nd grade

**Club Meeting**—monthly meeting for 4-H members





### What Are Project Meetings?

A project meeting is defined as a scheduled meeting which is planned, organized, coordinated, and /or taught by a certified 4-H volunteer with the purpose of learning new project skills or mastering project knowledge which will assist the 4-H member enrolled in 4-H project work.

Routine tasks associated with project work should not be considered as an appropriate substitute for project meeting attendance. For example, feeding a pet cat daily should not be considered a project meeting. As the purpose of the 4-H program is one of education and not competition, project meetings should provide an opportunity to develop new skills. Therefore, project meeting focus should be on skill development and not simply on fair exhibit completion and competition. For example, if a 4-H member baked purple ribbon cookies at a project meeting last year and returned to bake the same recipe this year, this activity would be defined as project work and not a project meeting as no new skills were developed.

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### 4-H Terminology continued....

**Club Leader**—an adult volunteer who is responsible for the general operation and coordination of the club.

**Project Leader**—work with individual members, or a group of youth, in a project area to support and guide their learning.

**Federation**—group of countywide volunteers who set policies, coordinates countywide activities, and plan and promote the county 4-H program.



## Scholarship Opportunity

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### Wisconsin Pork Association Scholarship

The Wisconsin Pork Association is sponsoring several scholarship programs for Wisconsin high school seniors recognizing individuals pursuing a career in agriculture. Preference will be given to those students possessing leadership abilities and interests in the swine industry.

To find this scholarship, go to

[wppa.org/youth/scholarships/](http://wppa.org/youth/scholarships/)

#### Scholarship Requirements

1. All applicants must possess a sincere interest in Ag or the swine industry.
2. All applicants must pursue a post high school education, i.e. college, vocational school, etc.
3. All applicants are required to fill out and return the form, found at the above link, no later than

**DECEMBER 12, 2025**

For more information contact:

Wisconsin Pork Association

PO Box 327

Lancaster, WI 53813

(608) 723-7551 or 1-800-822-7675



# Scholarship Opportunity



## Equity Cooperative Livestock Scholarship

Annually, Equity Cooperative Livestock Sales Association offers one \$1,000 4-year or university scholarships and six \$1,000 technical college scholarships. Students applying must have completed two or more semesters at an accredited college or university, or at least one semester at a technical college. They must have a cumulative grade point average of 3.0 or above, on a 4.0 scale. Either the student, their parent(s) or grandparent(s) must be an active member or employee of Equity Cooperative Livestock Sales Association. Go to [www.equitycoop.com](http://www.equitycoop.com) to see eligibility requirements. Entries must be completed by **December 4, 2025**, to be considered.



**Help 4-H empower  
tomorrow's leaders with our  
Paper Clover Fundraiser**

In-store or online

## Tractor Supply Fall Paper Clover: 11/29/25 – 12/14/25

Tractor Supply proudly began its partnership with 4-H in 2010 and they have since helped raise over \$20 million through their Paper Clover fundraisers. The success of these campaigns has impacted over 80,000 students by providing them with hands-on learning experiences through projects in STEM, agriculture, healthy living, and civic engagement.

100% of funds raised through this Paper Clover fundraiser directly benefits 4-H and the kids and teens they work with - 90% of donations directly support 4-H youth in the state it was raised, and the remaining 10% supports national 4-H programming.





# Project Information



The Wisconsin 4-H Project Guide helps 4-H members find their spark!

This guide includes a new **Sparks Roadmap** that helps youth find projects that align with their interests!

See your Club Leaders or view the Guide online at:

[tinyurl.com/4hprojguide](https://tinyurl.com/4hprojguide)



# Travel Experiences



Let's hit the road on an adventure.

This is a great opportunity for our 4-H members, **grades 8 to 10** to see the sights. A scholarship is available through the Price County Adult Leaders cover up to 50% of the cost of the this travel experience.



## AMERICAN SPIRIT 2026

APPLICATIONS  
OPEN NOW!

Apply by Nov.  
30th:



- June 19-28, 2026
- July 3-12, 2026

4-H Members in Grades 8-10



UW-MADISON EXTENSION

**American Spirit 2026** experience which is a 10-day bus journey exploring the East Coast and Canada, designed for youth in grades 8-10. You'll visit iconic places like **New York City, Boston, and Niagara Falls**, dive into rich history and culture, develop leadership and career-readiness skills, and form lasting friendships from across the state.

Applications open now through Nov. 30th. Learn more and apply here: [4h.extension.wisc.edu/.../american-spirit-east/](https://4h.extension.wisc.edu/.../american-spirit-east/)



## Travel Experiences

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**ADVANCED  
SPACE**



  
**ACADEMY**

4-H Members grades 10-12

Date: February

Location: Huntsville, AL

**Advanced Space Academy** explores college and career preparation through an immersive experience in science, technology, engineering, and math. Trainees undergo a variety of astronaut training exercises, engineering challenges, and team-building activities, all culminating in an extended duration simulated space mission. Registration opens in September 2026.

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## SPACE CAMP

Space Camp is back! Learn about and experience the different aspects of life as an astronaut, working for NASA, and exploring places beyond Earth!



4-H Members grades 6-8

Date: April or May

Location: Huntsville, AL

Registration is opening soon!

Registration opens in November.

**CWF (Citizenship Washington Focus)** in 2026 is moving to March to be a part of the Ignite by 4-H conference. The state office is supporting a delegation to both Ignite (STEM and Animal Science Tracks) and CWF this year. We have 20 slots for each which will be filled through an application process in 4HOnline. Both applications will be live from September 4-29, 2025. Both experiences are open to youth in grades 10-12. The cost is \$2,800 per youth for CWF and \$2,500 per youth for Ignite. We realize this



4-H Members grades 10-12

Date: March 24-29, 2026

Location: Washington D.C.

**CWF @ Ignite** This track remains our cornerstone leadership experience for teens passionate about civic engagement, public policy, and advocacy as pathways to community change. Participants will strengthen their understanding of the democratic process and cultivate leadership skills rooted in civic responsibility. With this foundation, they'll discover how local action can spark impact on national and global levels.





# Travel Experiences

4-H Members grades 10-12

Date: March 25-29, 2026

Location: Washington D.C.



**Ignite by 4-H** Teens from all over the country come to D.C. to collaborate, connect, and cultivate a passion for expanding their minds and their world – becoming resilient and ready for everything life has to offer. Teens will immerse themselves in hands-on workshops, experiences, activities in their key programming areas of AgriScience, Animal Science, Community Accelerators, Healthy Living (featuring soccer), or STEM to continue to find their spark.

Find out more: <https://4-h.org/events/citizenship-washington-focus/>



**STEM** - In the STEM track, teens will experience innovation in action through hands-on challenges in robotics, engineering, coding, and emerging technologies. They'll dive into fields like artificial intelligence (AI), computer science, physics, and chemistry—developing the technical and analytical skills to thrive in a technology-driven world. This track encourages experimentation, creative problem-solving, and future-focused

**Animal Science** - The Animal Science track is for teens passionate about animals, biology, and their impact on food systems and communities. This immersive experience focuses on the science and care of animals through hands-on learning in fields such as veterinary science, meat science and production, ranching, livestock management, and equine science. Teens will gain practical knowledge in animal health, nutrition, and agricultural practices that support ethical, sustainable animal care.

# Travel Experiences

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Youth Ages 14-18

Date: November

Location: Wisconsin



The mission of **YPCL** is to advance youth voices in Wisconsin by increasing the capacity for youth and adults to share civic leadership in local schools, communities, and organizations.

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4-H Members grades 10-12

Date: April

Location: Arlington, VA

**NATIONAL 4-H  
CONFERENCE**



**National 4-H Conference** annually brings 4-H youth and adults from around the nation to work towards strengthening and expanding the 4-H Youth Development program at the local, state, and national levels. National 4-H Conference is the U.S. Secretary of Agriculture's premier youth development opportunity to engage youth. Applications due December 1, 2025.



4-H Members grades 8-11

Date: June 14-18

Location: Madison, WI

**Summer Academy** will help you discover pathways to your future, and learn what it takes to have a career, or a hobby in several SPARK areas including agriculture, STEM, service, leadership, arts, trades, and many more. Also, fun opportunities to build networks and friendships with folks from all over the state of WI.

Registration opens in March.



# Livestock Judging

Mark your calendars to join us for these upcoming **State 4-H Livestock Events**. Watch for future posts with more information about registration and contest details.

## SAVE THE DATES

### STATE 4-H LIVESTOCK EVENTS

**4-H MEATS JUDGING CONTEST**  
JANUARY 31, 2026

**SKILLATHON AND QUIZ BOWL**  
MARCH 21, 2026

**BOTH EVENTS HELD AT THE  
UW MADISON CAMPUS**



Extension  
UNIVERSITY OF WISCONSIN-MADISON



## Wisconsin 4-H Cloverbud Learning

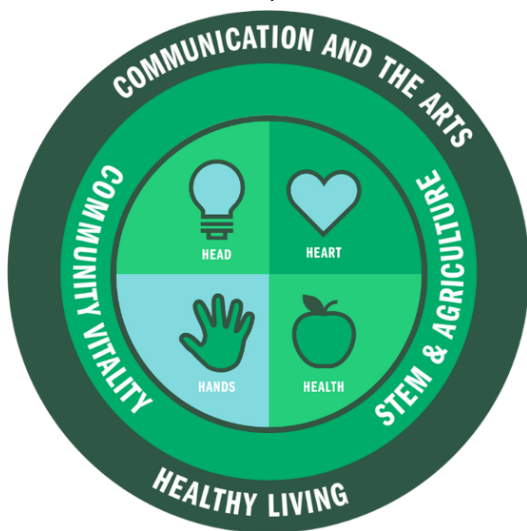


Wisconsin Cloverbud learning activities can be used in a variety of settings, including 4-H club meetings, Cloverbud project meetings, day camps and afterschool programs.

Each activity features a different 4-H project area and targets the development of age-appropriate life skills. The instructions have been tested to be easy to follow for both youth and adult leaders, using materials that are usually low-cost and easy to find.

While each of the activities could be used as stand-alone, they are grouped together for a year-long sequence of Cloverbud

activities. [tinyurl.com/WI4HCloverbuds](https://tinyurl.com/WI4HCloverbuds)







## Project Opportunity

Register for the **Cultural Baking Series** held at 6:30 PM on Dec 4, 11, & 18 via Zoom. You will learn new baking techniques, try new-to-us ingredients, and explore our cultural connection to food.

This series is recommended for those in 4th grade and up. Families will receive a recipe book and ingredient list by email.

There is no fee for this program. Your family will need to purchase ingredients and supplies.

[tinyurl.com/bakingseries](https://tinyurl.com/bakingseries)

# Cultural Baking Series

## Dec 4, 11, & 18

## Grades: 4th and up

This virtual series explores new baking techniques and ingredients while in your own kitchen.

**REGISTRATION CLOSES at  
NOON, NOVEMBER 17, 2025**



Extension  
UNIVERSITY OF WISCONSIN-MADISON



## National 4-H AI Challenge

Calling all future innovators! The 4-H AI in Agriculture Challenge invites youth to explore how artificial intelligence can solve problems in their own communities. Work in teams, think creatively, and show how AI can shape the future

[events.projectboard.world/4HAIinAg](https://events.projectboard.world/4HAIinAg)



**ARTIFICIAL  
INTELLIGENCE  
CHALLENGE**

BY 4-H 

 *Registration Deadline: Nov 15th, 2025*

*National 4-H  
AI Challenge:*

How can you use Artificial  
Intelligence to solve  
problems in Agriculture?

Create your  
project and  
upload it  
in ProjectBoard

Youth in  
6th - 12th  
grade



<https://events.projectboard.world/4HAIinAg>

 **Beyond  
Ready**



# Youth Opportunity

🏀💚 4-H Day with the Wisconsin Herd is BACK! 💚🏀

We're so excited to spend a Saturday afternoon cheering on the Herd together! 🎉

Here's what makes this day extra awesome:

- ✨ The first 1,000 youth get a FREE Herd jersey 🍷
- ✨ Be part of the Pre-Game Watch right from courtside 👁️
- ✨ Snag autographs from the players 🖋️
- ✨ High-five the Herd players in the Tunnel during player introductions 🙌

Don't miss out on this unforgettable 4-H experience! Grab your tickets here 🙌  
<https://www.gofevo.com/event/Wi4H> or use the QR code on the flyer.

Come rep 4-H, make some memories, and cheer loud for the Herd! 💚

**Saturday, December 13<sup>th</sup> | 12pm**  
Oshkosh Arena | 1212 S Main Street, Oshkosh, WI



**Join us for 4-H  
Day with the  
Wisconsin Herd!**

**Just for 4-H Families:**

- Pre-Game Watch sitting courtside & autographs
- High Five Tunnel with Herd Players



The University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.



4-H  
THRIVING  
MODEL  
SURVEY IS  
NOW  
OPEN!



Parents of youth ages 13-19,  
watch your email for  
directions and survey



Want to win a \$25 gift card?  
Complete the survey to be entered.

**Price County is participating in the [#4HThriving](#) Model survey! Parents with youth ages 13-19, please check for an email with directions and the survey to complete.**

**Your participation will help make decisions for upcoming programs, training, and resources. Don't forget, those who complete the survey will be entered to [win a \\$25 Amazon gift cards!](#) [#Opportunity](#) 4All [#WI4HMovement](#)**



# Youth Opportunity

**Register for the Cookie Baking at [tinyurl.com/cookiebakingworkshop](https://tinyurl.com/cookiebakingworkshop)**

**Register by December 3**

**HOLIDAY**

**COOKIE**

**BAKING &**

**DECORATING**

**DEC 13 9 AM**

Location TBD

**REGISTER BY DECEMBER 3RD**

**YOUTH 10 AND YOUNGER SHOULD BRING A HELPER**

[tinyurl.com/cookiebakingworkshop](https://tinyurl.com/cookiebakingworkshop)

UW-MADISON EXTENSION

THE UNIVERSITY OF WISCONSIN-MADISON DIVISION OF EXTENSION PROVIDES EQUAL OPPORTUNITIES IN EMPLOYMENT AND PROGRAMMING IN COMPLIANCE WITH STATE AND FEDERAL LAW.



REGISTER BY DECEMBER 12TH

Normal Building, 2<sup>nd</sup> Floor Conference Room

## PATCHWORK QUILT BAG

Tuesday, December 30th

Make your own  
from start to  
finish!

- Youth 12 and older
- Cost is \$10
- Lunch will be provided
- 9a.m. - 4p.m.
- Limited to 6 participants



[tinyurl.com/patchworkbag](https://tinyurl.com/patchworkbag)

The University of Wisconsin–Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.

**Register for the Patchwork Bag at [Tinyurl.com/patchworkbag](https://tinyurl.com/patchworkbag)**

**Yes. It is really on a Tuesday, during Christmas Break.**



Cozy Bowl & Potholder 10a.m. - Noon  
Limit of 6 participants



\$10/Youth

Cozy Bowl & Potholder 1-3p.m.  
Limit of 6 participants

# COZY BOWL & POTHOLDER WORKSHOP JANUARY 31ST

Normal Building, 2<sup>nd</sup> Floor Conference Room

Register by January 16th

[tinyurl.com/cozybowlandpotholder](https://tinyurl.com/cozybowlandpotholder)

The University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.

**Register by January 13th for the Cozy Bowl and Potholder project day.**

**[Tinyurl.com/cozybowlandpotholder](https://tinyurl.com/cozybowlandpotholder)**

# Adult Volunteers Opportunity

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## ☒ **New Volunteer Training Process:**

This year, when you log in to re-enroll, you'll be able to complete your **2025-26 Volunteer Training** *right in your 4-H Online profile* — no extra links or websites needed! Prefer a paper version? No problem — just reach out to our office, and we'll get one to you.

## **Background Checks:**

Background checks are required every two years. If you're due, 4-H Online will prompt you to start the process when you re-enroll. After you submit your enrollment, keep an eye on your inbox for an email from **HireRight** to complete your background check. (Be sure to check your spam folder.)

## **Important Deadlines:**

According to our Wisconsin 4-H volunteer re-enrollment policy:

**Complete your training and background check (if needed)  
by December 1**

We truly appreciate your commitment to creating safe, positive spaces for our youth. Getting your re-enrollment done early helps make sure all our programs are supported by approved, ready-to-go volunteers like you!

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**Have a fun hobby or hands on skill which you would want to share with some younger 4-H Youth?**

**Project Fun Day** is scheduled for April 11, 2026, at Prentice Schools. The event will start around 9:00 a.m. but the building will be open for set up at 8:30 a.m. There are 3 sessions available, you can choose to lead one or more of these sessions. All supplies will be paid by Price County 4-H Leaders Association, so save your receipts if you need to be reimbursed.

**Let us know what you have in mind at:**

**[tinyurl.com/ProjFunDayVolunteers](https://tinyurl.com/ProjFunDayVolunteers)**







# Calendar of Events

## November

- Today — Complete your 4-H Enrollment
- 15—AI Challenge—Product Submission Deadline
- 15—Cedar Crest Ice Cream Contest Order Entry due
- 27—Happy Thanksgiving Day
- 27-28—UW-Extension is closed
- 29—Paper Clover Campaign @ Tractor Supply starts

## December

- 4—Cultural Baking Series
- 4—Equity Cooperative Livestock Scholarship due
- 11—Cultural Baking Series
- 12—WI Pork Association Scholarship due
- 13—Wisconsin Herd Pre-Game Watch
- 18—Cultural Baking Series
- 24-25—UW-Extension is closed
- 31—UW-Extension is closed

## January

- 1—UW-Extension is closed
- 5—Adult Leaders Meeting 6:15 p.m. at Normal Building in Conference Room
- 31—State 4-H Meats Judging Contest

### **Price County Newsletter Deadlines**

**December 15—January/February**

**February 16—March/April**

**Clubs are welcome to share events or meetings by these dates.**



**If you have any questions please contact the office 715-339-2555 or  
nolson6@wisc.edu**

# Adult Leaders Budget



Please see below the Adult Leaders upcoming years budget. All Price County Adult Leaders are invited to attend the next meeting on Monday, January 5, in the Normal Conference Room on 2nd Floor.

## Price County 4-H Adult Leaders Association - Tentative Budget 2025-26

### INCOME

FUNDRAISING		
	Dining Hall Sales	\$16,000.00
	Silent Auction	\$1,400.00
MEMBER DUES	Club Dues	
DONATIONS	Donations	
INVESTMENT INCOME	Dividends	\$100.00
PARTICIPATION FEES	Summer Camp	\$1,000.00
	Day Camp	\$300.00
	Project Days/ Project Fun Day	\$200.00
	Shooting Sports	\$50.00
	Educational Travel Experiences	\$3,000.00
	Other	
OTHER/PASS THROUGH	T-Shirt Income	
	Dining Hall Deposits/Sewer	
	Misc. Income	
	TOTAL	\$22,050.00

### EXPENSES

FUNDRAISING				
		Dining Hall	\$8,500.00	
		Silent Auction		
EDUCATIONAL EXPERIENCES		Day Camp	\$500.00	
		Project Days/Project Fun Day	\$1,000.00	
		Cultural Arts	\$250.00	
		Project Saturdays	\$1,200.00	
	Educational   Travel		Shooting Sports	\$1,000.00
			American Spirit	\$900.00
			Summer Academy	\$800.00
			National 4-H Conference	\$500.00
			National 4-H Congress	\$900.00
			Space Camp	\$400.00
			Citizenship Washington Focus	\$500.00
			Winter Camp	
			Summer Camp	\$2,800.00
			Fall Forum	\$400.00
COMMUNITY SERVICE		Category #1		
		Category #2		
		Category #3		
RECREATION AND ETC.		Fair	\$200.00	
		Category #2		
		Category #3		
AWARDS		Fair Awards	\$400.00	
		Achievement Day		
		Scholarships	\$900.00	
OTHER/PASS THROUGH		Advertising / Promotional	\$300.00	
		Insurance	\$150.00	
		T-Shirts		
		Club Dues	\$650.00	
		TOTAL	\$22,050.00	





## 4-H Happenings



### **Happy Hoboes 4-H Club—**

Cortland Apples (picked from the school orchard) with caramel and special fixings!

### **Flambeau 4-Leafers 4-H Club— Organizational meeting**



Trunk or Treat at Phillips Elementary—More than 250 area youth visited with Price County 4-H

# 4-H Happenings

## Hillbillies 4-H Club - Trunk or Treat & Pumpkin Carving and painting



## Project Saturday in October—Wreaths and Pumpkins





UW-MADISON EXTENSION

Price County 4-H  
104 S. Eyder Ave Rm 204  
Phillips, WI 54555

## Price County 4-H is on Facebook !

This will be another way to communicate information,



Facebook: Price County 4-H

Link : <https://www.facebook.com/4HPriceCounty>

### Purpose Statement

*"We teach, learn, lead and serve,  
connecting people with the University  
of Wisconsin, and engaging with them  
in transforming lives and communities."*



Extension

UNIVERSITY OF WISCONSIN-MADISON

Price County 4-H

*An EEO Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are confidential.*